

## **Village of Lima Board Meeting Minutes**

**January 13<sup>th</sup>, 2026**

**Present:** John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis, and Erika Reinhardt-Roggow.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief; David Kirkwood, WWTP Operator; Charlie Floeser, CEO; Several residents.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, January 13<sup>th</sup>, 2026, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve the meeting minutes from December 9<sup>th</sup>, 2025. Motion carried.

### **Public Comment: General Comments**

No comments.

### **Appointment of Elaine Walker to Planning Board**

Mayor Skiptunas introduced Ms. Walker to the board and said she has accepted the appointment to the Planning Board. Ms. Walker stated she was happy to be involved and looking forward to helping update the comprehensive plan.

### **Department Reports**

#### **Fire Department – Dick Garey, Fire Chief**

Chief Garey discussed the fire report. Chief Garey stated he was able to secure 10 used SCBA bottles to help alleviate costs. The lifespan on these is approximately 24 months. The fire department has been working on submitting several grants. Truck 235 has some issues with the frame and is currently out for assessment. Lastly, he anticipates the new pumper will be in service by March 1<sup>st</sup>.

#### **Ambulance – Meg Rose, Ambulance Chief**

Chief Rose discussed the ambulance report and asked that the board please review the annual report. Chief Rose said 2881 is still not holding a charge but they continue to troubleshoot the issues. The batteries in the stretchers need to be replaced. They are looking into an O2 booster system. All ambulance reports are now available for review on the ambulance website.

Chief Rose discussed the proposed rate changes for 2026. She provided a detailed sheet showing current ranges of billing by other providers, the rate that Lima is currently billing and what the proposed new rates will be. The proposed rates will increase by approximately \$100. The board asked if going higher would be beneficial? Chief Rose explained that there are some residents who are private/self-pay and she feels that the proposed rates are appropriate.

#### ***Motion***

Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to approve the new billing rates for 2026 as proposed by Chief Rose. Motion carried.

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Lastly, three new applications for membership were presented to the board for review. All applicants have been vetted by the ambulance prior to submission.

***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve Michael Uzialko, Elijah Foster, and Grace Miller as new members of the Lima Ambulance. Motion carried.

**WWTP – David Kirkwood, Plant Operator**

Mr. Kirkwood discussed the WWTP report. He said right now he is working on routine maintenance. He is also waiting to hear back from M.W. Controls to schedule a time to replace the new monitor.

**Code Enforcement Officer (CEO) – Charlie Floeser (Absent)**

CEO Floeser discussed the code enforcement report. Trustee Dodzweit asked him about the status of the home on College St. A resident mentioned the heavy equipment that has been sitting for months in the lawn and that he does not believe that it is allowable in the village code. CEO Floeser will reach out to the owner and request an update.

**DPW – Ben Luft**

Mr. Luft is looking at new leaf machine tractors again. He is going to test two different tractors within the next month and hopes to have prices by the next meeting. The tractors will be paid for using CHIPS money, so it will not affect the current budget.

He is also working on getting prices to replace the snow pusher that is used to clean downtown. The current one is over 20 years old. The costs for a new pusher are approximately \$6k. Mr. Luft plans to look at the current budget to see if he could purchase this year or plan for next year.

Lastly, there is still an issue with residents parking on the streets. The crew have been putting out some notices on cards that are parked illegally to let them know that their vehicle is subject to being fined or towed.

**Clerk Report – Elissa Sackett**

We are waiting on the last reimbursement from NBRC to finalize and close out the fiber project. Richard Sutherland anticipates disbursement to be before the end of the month. Once received, we will be able to see how far over the project is and discuss with the county. The current bond anticipation note is due in May.

Solar allocations have been updated, and new requests have been submitted to National Grid. Hopefully, the new allocations will be reflected within the next couple of months. John Wadach asked about the excess credits on the solar array. Clerk Sackett will reevaluate and see how these credits can be applied to the current accounts.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$11300.85
- General Fund: \$89245.65
- Sewer Fund: \$7939.11

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- Water Fund: \$20155.24
- Capital Fiber: \$106.50
- Grand Total: \$128747.35

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to approve payment to invoices as listed above. Motion passed unanimously.

Residents asked about the status of the light fixture that is out on Rainbow Lane, as well as the fixture on Hogan Ave. The replacement fixture for Hogan has been ordered, but the lead time is approximately 12 weeks. Once the fixture has been received, the crew will be out and replace. She will reach out to the contractors regarding a status update for Rainbow Lane.

### **Committee Reports**

#### **Parks Commission**

Gazebo roofs have been removed, and the American Legion will be donating \$2k for roof replacement on the legion gazebo. Stever Werner has been working with the contractors out of Penn Yan. Weather permitting, they will be here to install within the next two weeks.

#### **Fire Department**

New York State grants are open and accepting applications. Chief Garey is working on this application.

#### **Golden Agers**

Meeting on 1/20 at Fanatics.

#### **Be Well in Lima Committee**

Susan Gaiter and Mayor Skiptunas discussed updates for the Semiquincentennial event hosted by Be Well in Lima Committee. Mayor Skiptunas looked into a drone show vs. fireworks for this date and explained that the cost of a drone show would be extremely high. He will continue to explore a hybrid option of drones and fireworks with a drone company. Supervisor Cates requested this topic be added to the joint town and village board meeting. Ms. Gaiter said Be Well is looking for someone to organize a car show and the committee is still looking for someone to help with marketing.

### **Old Business**

#### **Community Connection Meeting Update**

Trustee Reinhardt-Roggow provided an update from the Community Connection meeting. There have been two meetings so far with positive turnout. Residents have brainstormed different activities to bring residents together, such as a family game night and dances at the town hall. The next meeting will be held on February 14<sup>th</sup> at 10am at the Lima Diner.

#### **Joint Town and Village Board Meeting**

The joint meeting will be held on February 10<sup>th</sup> at 6:30pm, prior to the village board meeting. Please send agenda topics to Clerk Sackett. Current topics include fireworks and the fire and ambulance contracts.

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**LL #1 2026 Amend Code to Pass Along Engineering Costs to Applicant**

Attorney Lenahan passed around a draft law that would allow for abatement of violations. Currently, the village code allows for engineering costs to be passed on to applicants. This code would allow for the village to address issues within the village such as mowing, removal of debris or refuse, securing unsafe structures, and pass those costs along to homeowners. If the homeowner does not pay, the village could levy these costs onto their village taxes. Public Hearing on proposed law will take place at the February 10<sup>th</sup> board meeting.

**New Business**

**Arbor Day 2026**

Discussed the Livingston County Seedling and Shrub Program and recommendations for what to purchase to hand out at the Arbor Day celebration, as well as how many seedlings to purchase. The order form is due March 20<sup>th</sup> to participate. Trustee Reinhardt-Roggow asked for a little more clarification on the Shade Tree Committee and how it differentiates from the Arbor Day celebration committee.

**Livingston County Teen Recognition**

The 2026 Livingston County Teen Recognition applications are now open. Mayor Skiptunas asked individuals to send recommendations to him before February 1<sup>st</sup> as nominations are due by February 6<sup>th</sup>.

**Downtown Revitalization**

Mayor Skiptunas discussed the possibility of bringing a storefront back at the Family Dollar location. Mr. Werner discussed meetings he has had with the owners of the building and how it would need to be financially viable for a business to move into that building. Mr. Werner also mentioned that Lima has been recognized by Livingston County Development as an area that has been thriving and stressed the importance of supporting local businesses.

**Round Table**

Mayor Skiptunas: Noah Coughlan will be traveling through Lima on Tuesday 1/14/26 on his way to Avon. Please come and show your support if you are available. Meet up will be at Milk and Honey Café.

Deputy Mayor Smith: Recommended the Town and Village discuss at the joint meeting audio/visual for future meetings.

Trustee Dodzweit: No comment.

Trustee Petraitis: The Republican Caucus will take place on 1/22 at 7pm and the Democratic Caucus will take place on 1/26 at 7pm, both at Lima Town Hall. All are welcome to attend but only those who live in the village and are registered for that political party can vote at the caucus. This is for the village election that will take place on 3/18/26.

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Trustee Reinhardt-Roggow: HFL Summer Rec Program registrations are now open. Residents can visit [hflcsd.org](http://hflcsd.org) for more information.

**Executive Session**

No Executive Session.

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to adjourn the meeting at 8:58pm. Motion carried.

Respectfully Submitted,



Elissa Sackett  
Village Clerk/Treasurer  
Village of Lima

**\*All documents listed in the minutes are available to review at the Village office during regular business hours.**

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**VILLAGE OF LIMA  
LOCAL LAW NO. 1 OF 2026**

**A LOCAL LAW AMENDING CHAPTER OF THE LIMA VILLAGE CODE TO ALLOW  
FOR ABATEMENT OF VIOLATIONS**

**Be it enacted by the Board of Trustees of the Village of Lima as follows:**

That the Code of the Village of Lima, New York, be and hereby is amended and enacted to read as follows, pursuant to the Municipal Home Rule § Section 10 and Village Law §§ 4-412(1) and 11-1118, and all other applicable provisions of law, including the New York State Uniform Fire Prevention and Building Code Act, as amended:

***§ 6-4 Abatement of Violations; Recovery of Costs***

***A. Notice of violation.***

*Whenever the Code Enforcement Officer determines that a violation of any provision of the Village Code, New York State Uniform Fire Prevention and Building Code, or any other applicable law, rule, or regulation exists upon any property within the Village, the Code Enforcement Officer is authorized to issue a written notice of violation directing the owner, occupant, or other responsible party to correct the violation within a reasonable time specified in such notice.*

***B. Failure to comply; authority to abate.***

*If the violation is not corrected within the time specified in the notice of violation, the Village is hereby authorized, acting through the Code Enforcement Officer or other authorized agent, to enter upon the property and take such action as is reasonably necessary to remedy or abate the violation in order to achieve compliance and promote the safety, well-being, and welfare of the Village.*

*Such action may include, but shall not be limited to, mowing or clearing vegetation, removal of debris or refuse, securing unsafe conditions or structures, or performing any work necessary to correct the violation.*

***C. Costs recoverable.***

*The owner of the property shall be responsible for all costs incurred by the Village in connection with such abatement, including but not limited to labor, equipment, materials, contractor charges, and administrative costs, provided that such costs are actually incurred and reasonably necessary.*

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***D. Billing and opportunity to pay.***

*Upon completion of the abatement, the Village shall prepare a statement of the costs incurred and shall mail a copy thereof to the property owner at the last known address. The owner shall have thirty (30) days from the date of mailing to remit payment to the Village. The Village may grant extensions of the payment time period by vote of the Village Board.*

***E. Levy on Village tax roll.***

*If the costs remain unpaid after thirty (30) days, the Village is hereby authorized to levy the unpaid amount against the real property upon which the abatement was performed. Such amount shall be added to the next annual Village tax roll, shall constitute a lien upon the property, and shall be collected in the same manner and at the same time as Village real property taxes.*

***F. Emergency conditions.***

*Where the Code Enforcement Officer determines that a violation constitutes an immediate threat to the public health, safety, or welfare, the Village may take immediate action to abate the condition without prior notice. In such event, notice of the costs incurred shall be provided to the property owner as soon as practicable, and such costs shall be recoverable pursuant to this section.*

***G. Cumulative remedies.***

*The remedies provided herein shall be in addition to, and not in limitation of, any other remedies, penalties, or enforcement actions authorized by law.*

***§ 6-5 Unsafe and dangerous buildings; demolition; recovery of costs.***

***A. Determination of unsafe condition.***

*Whenever the Code Enforcement Officer determines that any building or structure within the Village is unsafe, dangerous, or unfit for human occupancy due to structural instability, fire damage, deterioration, or other hazardous conditions, the Code Enforcement Officer and/or his/her agents shall issue a written report describing the condition and the corrective action required.*

***B. Notice and hearing.***

*The owner of record and any other persons with a recorded interest in the property shall be served with written notice including the report and stating:*

- (1) The nature of the unsafe condition;*

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- (2) *The corrective action required, including repair or demolition;*
- (3) *The time within which such action must be taken; and*
- (4) *The right to a hearing before the Village Board of Trustees.*

*The notice shall provide not less than 30 days to request a hearing.*

*Upon timely request, the Village Board of Trustees shall conduct a hearing and may affirm, modify, or rescind the determination of the Code Enforcement Officer.*

***C. Failure to comply.***

*If the owner fails to comply with the final determination within the time specified, the Village is authorized to cause the building or structure to be repaired, secured, or demolished, as determined to be necessary to protect the public health, safety, and welfare.*

***D. Emergency conditions.***

*Where the Code Enforcement Officer determines that an unsafe building presents an immediate danger to life or property, the Village may take summary action to secure or demolish the structure without prior hearing. Notice of such action and the costs incurred shall be provided as soon as practicable thereafter.*

***E. Recovery of costs.***

*All costs incurred by the Village in connection with the repair, securing, or demolition of an unsafe or dangerous building, including engineering, inspection, contractor, legal, and administrative costs, shall be assessed against the real property upon which the building is located.*

*If such costs are not paid within thirty (30) days after billing, they shall be levied upon the property, shall constitute a lien upon the property, and shall be collected in the same manner and at the same time as Village real property taxes.*

***F. Cumulative remedies.***

*The remedies provided herein are cumulative and in addition to any other remedies available at law or equity.*

This local law shall take effect immediately upon filing with the Secretary of State.