

Village of Lima Board Meeting Minutes

July 8th, 2025

Present: John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit and Joshua Petraitis.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief (excused at 7:20pm); Charlie Floeser, CEO; Jody and Bob Tyson, Rick Trindel, Steve Werner, Callie Rabe, and Bill Stremovihgt.

Absent: Jonathan Stills, Trustee.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, July 8th, 2025, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Dodzweit and seconded by Trustee Stills to approve the meeting minutes from June 10th, 2025. Motion carried.

Guests

Rick Trindel – Mr. Trindel was present to discuss water issues at his property regarding drainage. He indicated that some of the issues stem from the parking lot at the HFL Primary School, and that the school is in the process of redoing the parking lot. Mr. Luft agreed that with heavy rains drainage is a problem as a lot of the rain from various areas drains to Elm St but also stated that the catch basins are doing their job because the water does subside. Heavy rains are demanding on the systems, and it makes it difficult for the basins to keep up with the water. Mr. Trindle requested the board discuss these issues with the school and also passed out information for a contact at the DEC who works on storm water issues. Mayor Skiptunas did state that a storm water study was completed by the Village engineers and recommendations were made to help with drainage in various areas. The board is also looking into grants, but since most are matching, they need to be financially sustainable.

Callie Rabe – Thanked Ben and the village crew for all their hard work.

Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed the June fire report. He stated that there has been an increase in alarm calls at Spencer Hall at Elim. This building is not in use and automatic alarms seem to be triggered when there is an abundance of water. He also said he will be meeting with town officials to request additional budget funds. One Junior Fire Fighter application for Frederick Kirkwood was presented to the board for review and approval.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to approve Frederick Kirkwood as a Junior Fire Fighter for the Lima Fire Department. Motion carried.

Ambulance – Meg Rose, Ambulance Chief

Chief Rose discussed the June ambulance report. Deputy Mayor Smith asked if the ambulance logs their hours when a rig is taken off base. Chief Rose said a log is not kept. Two membership

Village of Lima Board Meeting Minutes

July 8th, 2025

applications were sent for approval, but not before the board meeting. Trustee Petraitis suggested Mayor Skiptunas review and approve once applications have been received.

Motion

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize Mayor Skiptunas to approve the two new membership applications for the Lima Ambulance once he has reviewed. Motion carried.

Deputy Mayor Smith asked Chief Garey and Chief Rose if there was any financial benefit to the fire department and ambulance combining services. Both stated that there would not be any financial benefit for either entity.

WWTP – David Kirkwood, Plant Operator

Mr. Kirkwood introduced himself to the board. Larry Teta has retired from his position as WWTP Operator, and Mr. Kirkwood is the new operator. He provided the board with his report and stated that there is various equipment that needs to be tended to at the plant.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser discussed his June report. Questions arose as to what the fire marshal fee was for and if there was any push back about paying it. The fee is to cover costs of the Code Enforcement Officer, and he has only had one complaint on the fee.

DPW – Ben Luft

Mr. Luft presented numbers for the Harrison Ave and Hill Terrace paving project. Milling would be completed by Villager at a cost of \$5000 (County bid). Spallina has a low bid for the county to haul in the blacktop, lay it and roll it. Cost is \$172.05 per ton of type 6f blacktop, and the project will require approximately 350 tons of blacktop, resulting in a total cost of \$60,217.50. The second option would be to purchase the 350 ton of blacktop from Heidelberg at \$78.60 per ton for a cost of \$27,510 and Villager can lay and roll the blacktop at a cost of \$9095, for an overall cost of \$36605. Mr. Luft requested approval to go with Villager for the project.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to hire Villager for milling, laying, and rolling the blacktop and the Village will purchase the blacktop and haul it directly from Heidelberg for a cost of approximately \$41605. Motion carried.

The crew spent a lot of time at the park getting it ready for the 4th of July celebration. There were some issues with the wet weather, but they were able to get most of the paths fixed ahead of time and everything seemed to go well.

There were a lot of storm water issues to deal with. Approximately 6” of water fell in a brief period of time causing flash flooding. Buell Ave did flood over, but by the next morning the water had subsided. This shows that the drains do work, but they just cannot handle the flash floods (other area municipalities have the same issues). Work has also been done on Genesee St to try and direct more water into the storm system. A new make shift catch basin was installed at 1855 Genesee St to try to capture more of the water.

Village of Lima Board Meeting Minutes

July 8th, 2025

The Drake litigation is still on going. Attorneys are still looking for documents and information regarding sewer capacity studies and records of jobs completed.

The new UTV has been received. There was no cost to the village for the new UTV. Representatives are coming next week to set up the UTV like the last one.

Lastly, Mr. Luft said he is still working on bids for the new sidewalk tractor. He is having a tough time finding a model that is the specific size and specs of the current model. Steve Werner asked if Mr. Luft is looking at other brands of tractors. Mr. Luft said that he could, but going with a different brand would require purchasing all new attachments as the current ones would not be compatible.

Clerk Report – Elissa Sackett

As of July 8th, 92% of taxes have been collected. Second notices will be sent to those who have not paid, and the first set of penalties have been assessed. Residents have until September 30th to pay village taxes. After that date, any remaining unpaid taxes will be sent to Livingston County for collection.

Clerk Sackett has a meeting with Jason Schwartz from Bernard Donegan's office on July 30th to complete the Annual Financial Report. Updates will be provided at the August Meeting.

Clerk Sackett provided dates that she will be out of the office. She will be out of the office the afternoon of July 15th through July 17th, and again August 4th through August 11th for vacation.

A meeting was held with Richard Sutherland and representatives from Empire Access to discuss the fiber project. Empire has gone through significant personnel changes and everyone who started on the project is no longer employed at Empire. The 3rd pole application is not completed, but Empire has now made this project a priority. O'Connell Electric was awarded the construction for the last part of the project. They are finishing a job in Rochester and then will move to this project. Empire is confident that construction will be completed by mid-end of August. Due to the timing, Richard is working in tandem to complete the documentation of the project. Richard has stated the last date to incur costs on the project is September 30th. The budget will still need to be finalized and afterwards discussions can be held to determine the best course of action to cover the over budget expenses.

Lastly, Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$6527.25
- General Fund: \$41131.63
- Sewer Fund: \$9805.05
- Water Fund: \$15002.79
- Capital Fiber: \$4582.06
- Grand Total: \$77048.78

Motion was made by Trustee Stills and seconded by Trustee Petraitis to approve payment to invoices as listed above. Motion passed unanimously.

Village of Lima Board Meeting Minutes

July 8th, 2025

Old Business

Inclusion Statement – Tabled to August meeting.

New Business

Upper Deck Outdoor Extension – Jody and Bob Tyson, as well as Dickie Garey were present to discuss the walkway from Rochester St. to the public parking lot. The State Liquor Authority has rescinded the approved liquor license for the outdoor patio area due to the walkway. It was suggested that a letter from Village officials be obtained stating that the Village is aware of the walkway on the backside of the property, and that they are ok with alcohol being sold on either side of the walkway. The board discussed and stated that they would be willing to draft a support letter, but the code violations on the property must be addressed (separate issue). Attorney Lenahan will draft a letter, and the board stated the tent/property must have the code issues taken care of by August 31st. If the violations are not taken care of, another letter will be drafted to rescind their approval. CEO Floeser was asked to work with the Tyson's to help them with what was necessary to bring the tent/outdoor area to code.

Motion

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize a letter be drafted by Attorney Lenahan to the State Liquor Authority acknowledging that a path does pass through the property and the Village is aware and ok with alcohol being served on either side of the path, with the caveat that the property will be brought to code with the help of CEO Floeser. Motion carried.

synergEV Charging Station Options – Clerk Sackett met with Dylan Michlin from synergEV, the new company servicing the EV Charging Station. She discussed with him the village not wishing to continue operating the charging station as it costs the village more than it is bringing in revenue. A five-year agreement was passed around for the board to review. This agreement would transfer responsibility of the charging station to synergEV at no cost to the village. Utilities (electricity) would remain in the name of the village, but all maintenance, pricing, etc. would be handled through synergEV, and they would also pay the village for the utility usage.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to authorize Mayor Skiptunas to sign the agreement with synergEV to have them take over responsibility for the EV charging station. Motion carried.

Park – Deputy Mayor Smith said the park is moving in the right direction. He discussed the two events happening at the park this summer.

- **Civil War Reenactment** – Deputy Mayor Smith requested a resolution which would allow for overnight camping and horses at the park. See attached resolution.
- **3rd Annual Lima Pumpkin Festival** – Deputy Mayor Smith requested approval for overnight camping and horses at the park for the duration of the festival. Overnight camping is solely for vendors, not visitors. He also requested that Ziegler Drive be closed to local traffic only and parking at the park only be for handicap and EMS personnel.

Motion

Village of Lima Board Meeting Minutes

July 8th, 2025

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to authorize overnight camping for vendors (if necessary) and horses to be at the park for the duration of the 3rd Annual Lima Pumpkin Festival. They also approved closure of Ziegler Drive to local traffic only and parking at the park for handicap and EMS. Motion carried.

Steve Werner stated that the electric bid is almost completed and will be ready to be published by the end of the week. He will send the legal notice to Clerk Sackett to send to the Sentinel.

NYCOM Review – Mayor Skiptunas discussed that he spent time at the conference looking for resources for fire/EMS. He met with two different Mayor's to discuss how they are utilizing and paying staff in their municipalities. He did research grants for trucks but grants available are only for poverty areas and Lima is over the median income threshold.

Round Table

Deputy Mayor Smith met with members of the New York Smart Growth Committee about the grant for the comprehensive plan. He stated that there is a good shot that a grant could be obtained for this and will keep everyone updated.

Executive Session

Motion was made by Mayor Skiptunas and seconded by Trustee Petraitis to enter executive session at 9:30pm to discuss employment of a particular employee. Motion carried.

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to exit executive session and return to regular session at 9:37pm. Motion carried.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to approve the new salary for David Kirkwood to reflect his position as the Wastewater Treatment Plant Operator. Motion carried.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to approve the Post-Retirement Health Care Package. Motion carried.

Respectfully Submitted,



Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**

Village of Lima Board Meeting Minutes

July 8th, 2025

RESOLUTION OF THE VILLAGE OF LIMA BOARD OF TRUSTEES

Made and passed at the regularly scheduled Board of Trustees Meeting held on the evening of Tuesday, May 14th, 2024

RESOLUTION RELATING TO THE CIVIL WAR REENACTMENT TO BE HELD AT MARK TUBBS PARK ON JULY 18th THROUGH JULY 20th, 2025

WHEREAS, the Village of Lima is a municipal corporation located in Lima, Livingston County, New York (“Village”); and

WHEREAS, the Village has invited Civil War reenactors to perform a Civil War reenactment in Mark Tubbs Park on July 18th through July 20th, 2025; and

WHEREAS, the Village recognizes the rare historical, cultural, and educational opportunity of hosting such a reenactment; and

WHEREAS, in light of the historical, cultural, and educational value of such a reenactment, and the overall value to the Village and its residents, the Village is desirous of temporarily suspending certain rules and regulations of Mark Tubbs Park so as to allow the reenactment to take place within the most accurate historical context; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Lima, Livingston County, New York, agrees to temporarily suspend, and not to enforce, certain rules and regulations of Mark Tubbs Park, as codified in Chapter 116 of the Village Code, so as to allow for all activities relating/necessary to the Civil War Reenactment, including but not limited to the allowance of overnight camping and the discharge of historically-relevant firearms (utilizing “blank,” or non-live ammunition in all events), from sun-up on July 18th through sunset on July 20th. In no event shall “live” or active ammunition or firearms be fired under any circumstances.

To the extent that a permit is required for any such activity, this Resolution, signed by the Village Clerk, shall serve as such permit.

The Village, through its Mayor, Board of Trustees, and/or Code Enforcement Officer, shall at all times retain the right to restrict any activities of the reenactment or its participants or its scope in the interest of public safety. Nothing in this resolution relieves participants in their obligation to follow state and federal law and regulations at all times.

On a motion by Deputy Mayor Brian Smith, seconded by Trustee Joshua Petraitis, the resolution was adopted on a unanimous roll call vote.

Dated: July 8th, 2025
Lima, New York