

## Village of Lima Board Meeting Minutes

May 12<sup>th</sup>, 2026

**Present:** John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis, and Daniel Marcellus.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; David Kirkwood, WWTP Operator; Charlie Floeser, Code Enforcement Officer (CEO); Several residents.

**Absent:** Meghann Rose, Ambulance Chief.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, May 12<sup>th</sup>, 2026, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve the meeting minutes from April 14<sup>th</sup>, 2026. Motion carried.

### **Department Reports**

#### **Fire Department – Dick Garey, Fire Chief**

Chief Garey discussed his report. He stated the NYS Burn Ban is supposed to end on May 15<sup>th</sup>, but there is always a possibility that it could be extended. Mayor Skiptunas said that he would be attending the NYCOM conference and asked if there were any additional topics of concern.

#### **Ambulance – Meghann Rose, Ambulance Chief (absent)**

See report provided by Chief Rose.

A total of four applications were distributed to the board for approval; two regular volunteers and two junior volunteers. All applicants have been vetted and approved by the Lima Ambulance.

#### ***Motion***

Motion was made by Trustee Marcellus and seconded by Trustee Petraitis to approve Catherine Mest and Elizabeth Charland as regular volunteers, along with Frederick Kirkwood and William Fowlers as junior volunteers. Motion carried.

#### **WWTP – David Kirkwood, Plant Operator**

Mr. Kirkwood discussed his report. He stated the inflow is going down but it is still over the plants rating so a violation will need to be filled out for the second month. He anticipates the flow will continue to go down with the dry weather. The pipe on Ziegler appears to be partially plugged. Mr. Kirkwood provided a quote for a company to camera the line to find the clog. This is just build up that has continued to happen over the years. Lastly, Aaron will be attending sewer class in July. Classes are a total of 3 weeks at Buffalo State University.

#### **Code Enforcement Officer (CEO) – Charlie Floeser (Absent)**

CEO Floeser discussed his report. He informed the board about complaints in the village that were not listed on the report. CEO Floeser was asked about the property upkeep at Crossroads Village as well as an update on the vacant property on College St. Crossroads Village is looking for a maintenance person, but he will reach out about the lawn not being mowed. There is no update to the parcel on College St.

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### **DPW – Ben Luft**

Town and Village Clean-Up days are over, and everything went well. The crew is now working on getting downtown cleaned up for Memorial Day. Streets have been pressure washed, new mulch replaced, and flowers and flags will be going up shortly.

Pesh did a surprise inspection at the shop. There were only a couple of items that Mr. Luft needed to address, and all corrections have been made and turned in. The shop is in compliance and should not have another visit for a while.

There has been an increase in vandalism at the bathrooms in the park. The kids have stuffed toilets with mulch from the playground. It is very messy and time consuming for the crew to clean up. Mr. Luft will continue to monitor.

Lastly, we are still looking for summer help. Advertisements have been placed in the Pennysaver, the Sentinel and on Indeed. Only two applications have been turned in so far and interviews are scheduled for Saturday, May 16<sup>th</sup>. Mr. Luft asked for approval to hire someone with Mayor approval as well.

#### **Motion**

Motion was made by Trustee Smith and seconded by Trustee Petraitis to authorize Mr. Luft to hire a seasonal employee with Mayor approval. Motion carried.

### **Clerk Report – Elissa Sackett**

The insurance policy renewal summary was passed around for all to review. The policy did increase 8%, which is less than the 10% budgeted for. Most of the increases were due to increases in values of equipment and property. There are no additional quotes this year as the village has made increases over the past several years to coverage.

Financials were passed around for all to review. The fiber project will be closed out very soon. The project did end up going over budget, but by only approximately \$5k. Those funds will be paid for by the general fund. The town has also paid the village an additional \$24k for increase in fire department needs.

Tax collection begins on June 1<sup>st</sup>. Bills will be mailed out by the end of the month. The first set of bills are mailed by ABS. If residents are escrowed, those bills will be sent directly to financial institutions. Residents should reach out if they are not escrowed and they have not received a tax bill by the second week of June. Payments made by July 1<sup>st</sup> will not incur a penalty.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$9290.55
- General Fund: \$30721.63
- Sewer Fund: \$3018.63
- Water Fund: \$25002.15
- Capital Fiber: \$521.96
- Grand Total: \$68574.92

#### **Motion**

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Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to authorize payment of invoices. Motion carried.

### Board Reports

#### **Mayor Skiptunas**

- Discussed the 4<sup>th</sup> of July events and America 250 Celebration.
- Will be attending the NYCOM Conference with Trustee Marcellus scheduled for May 13 – 15.
- Louise Wadsworth will be retiring next month from Livingston County. A goal is to create a “Heart of Lima” group for future revitalization in the community.

#### **Trustee Smith**

- Discussed two signs to be displayed in the village. One sign states the Village of Lima is a Bronze Certified Climate Smart Community, and the second is a Be Well in Lima sign.
- Park Commission will be meeting at 6:30pm on Thursday. They are looking at installing new security systems for the park.
- Golden Agers meeting is the 2<sup>nd</sup> Tuesday of each month. Requested a representative attend as he will be out of town.
- The Volunteer Fair was semi-successful and was a good chance for individuals to meet others involved in the community.
- Murph Challenge will be held at the park on Memorial Day.
- Park Clean-Up is scheduled for May 16<sup>th</sup> at 9am. Cemetery clean up is scheduled for the same day at 1pm.

#### **Trustee Petraitis**

- No comment at this time.

#### **Trustee Dodzweit**

- Praised Lima EMS for their services and expertise during a medical emergency.
- Danuta Case will be the new President of Elim Bible College.

#### **Trustee Marcellus**

- Passed around and discussed report.
- Community Connections Meeting will be held on May 16<sup>th</sup> at 10am at Lima Town Hall. One suggestion is to have a Business Directory.
- Discussed creating and distributing a Public Relation list similar to what is used by Crossroads.
- Looking to meet with different departments to get items completed as requested.

### Policy and Procedures

**Code of Ethics** – Discussed reviewing current policy as well as the policy of Livingston County. Modifications should be made to reflect the village’s needs.

**Ratifying Fire and Ambulance Elections** – It was noted that the village board should be ratifying the elections of both the Fire department and Ambulance.

#### *Motion*

Motion was made by Trustee Smtih and seconded by Trustee Petraitis to ratify the results of the Fire and Ambulance Elections and recognizes the elected candidates for the terms prescribed by law. Motion carried.

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### Old Business

**Fire and Ambulance Contracts** – Attorney Lenahan passed around the proposed Fire and Ambulance contracts with edits for the board to review. He requested approval for the Mayor to enter into the contracts once the final edits are completed.

#### *Motion*

Motion was made by Trustee Smith and seconded by Trustee Petraitis to authorize Mayor Skiptunas to approve the Fire and Ambulance Contracts once final edits have been made. Motion carried.

**Language Interpreter Policy** – Tabled to 5/12.

**Traffic Calming Petition** – Trustee Smith stated a petition to implement traffic calming measures in the Town of Lima at the South and West approaches to the Village have started circulating online. Individuals will also be going door to door asking to sign the petition and will also set up at various events in Lima to discuss and request signatures.

**Park Master Plan Committee** – The final composite of the citizens group should be completed by Thursday. This group will review the plan, work with the community on ideas and bring those ideas back to the Park Commission. One of the major goals is to create a Community Center at the park. The center would be 100% funded if the community wants it. Trustee Smith reiterated that the creation of a community center has been in each rendition of the master plan.

### New Business

**Lima Ambulance Foundation Grant Support Letter** –

**MRB Grant Proposals** – Mr. Luft discussed two proposals provided by MRB for grant services. Both of these grants are based off the studies the village had MRB complete within the past two years. The first proposal is a Green Infrastructure grant through the DEC that would be a 90/10 split to help with drainage. This grant would focus on two sections in the Village; Buell Ave and lower Genesee St. To fix these two sections alone, the total cost would be just under \$1M. The cost to have MRB move forward with the grant application and administration is \$11,600. Mr. Luft requested approval to move forward with this application. The board agreed to move forward – see attached resolution.

The second proposal provided by MRB is regarding inflow and infiltration at the sewer plant. In order to score high enough to obtain a grant, the project would need to be rather large. Mr. Luft, along with Mr. Kirkwood and MRB are trying to pick 10-12 areas within the village to focus on that would help the sewer plant but keep it at a reasonable cost. MRB suggested also including a couple big-ticket items that are on their last leg at the plant to have repaired to make the project more appealing. However, at a 75/25 cost split, and the wastewater plant already having two debt service payments, it is a high cost at this time. Mr. Luft suggested waiting on this grant application at this time.

**Lima Civil War Reenactment Resolution** – See attached.

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**Lima Pumpkin Festival** – Trustee Smith requested approval for overnight camping and horses at the park for the duration of the festival. Overnight camping is solely for vendors, not visitors. He also requested that Ziegler Drive be closed to local traffic only and parking at the park only be for handicap and EMS personnel.

***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Marcellus to authorize overnight camping for vendors (if necessary) and horses to be at the park for the duration of the 4<sup>th</sup> Annual Lima Pumpkin Festival. Motion carried.

**Public Comment**

Christopher Doe asked about a hole being patched at the corner of 15A next to Walter Fritz, PT. Mr. Luft said he noticed the hole and planned to add concrete to fix within the next couple of days.

Stever Werner gave some updates on the Pumpkin Festival and provided Attorney Lenahan with the certificate of insurance for the festival. He also discussed the new building that is being donated to the Ambulance for the new loan closet.

**Executive Session**

Motion was made by Trustee Smith and seconded by Trustee Petraitis to enter executive session at 8:53pm, to discuss personnel issues. Motion carried.

Motion was made by Trustee Smith and seconded by Trustee Petraitis to enter regular session at 9:09pm and adjourn. Motion carried.

Respectfully Submitted,



Elissa Sackett  
Village Clerk/Treasurer  
Village of Lima

**\*All documents listed in the minutes are available to review at the Village office during regular business hours.**

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**Resolution of Support & Authorization for the Village of Lima  
2026 Green Innovation Grant Program – Green Infrastructure**

**WHEREAS**, Village of Lima, Livingston County, supports the submission of a 2026 Consolidated Funding Application (CFA) on behalf of the Village, for the Green Innovation Grant Program (GIGP) to improve water quality and mitigate the effects of climate change through the implementation of a green infrastructure project; and

**WHEREAS**, the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program through the Clean Water State Revolving Fund (CWSRF) to complete green infrastructure improvements; and

**WHEREAS**, if funding is received it will allow the Village of Lima to make green infrastructure improvements to reduce flooding for residents;

**NOW THEREFORE BE IT RESOLVED**, the Village Board, on behalf of the Village, identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

**BE IT FURTHER RESOLVED**, the Village Board does hereby authorize and obligates local matching funds of the minimum 10% of the total of any grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the general fund; and

**BE IT FURTHER RESOLVED**, that the Village of Lima, recognizes and fully supports the submission of the 2026 CFA for a GIGP Green Infrastructure Project.

Motion by: Brian Smith

Seconded by: Daniel Marcellus

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: John Skiptunas, Brian Smith, Joshua Petraitis, Benjamin Dodzweit, Daniel Marcellus

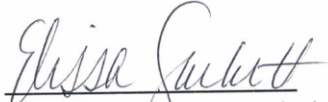
Affirmative: # 5

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Negative: # 0

Abstain: # 0

I, Elissa Sackett, do hereby certify that resolution 2026-1 was passed at a meeting of the Village of Lima Village Board held on 5/12/2026, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.



Elissa Sackett, Village Clerk

Official seal of the Village of Lima



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**RESOLUTION OF THE VILLAGE OF LIMA BOARD OF TRUSTEES**

**Made and passed at the regularly scheduled Board of Trustees Meeting held on the evening of Tuesday, May 12<sup>th</sup>, 2026**

**RESOLUTION RELATING TO THE CIVIL WAR REENACTMENT TO BE HELD AT MARK TUBBS PARK ON JULY 17<sup>th</sup> THROUGH JULY 19<sup>th</sup>, 2026**

**WHEREAS**, the Village of Lima is a municipal corporation located in Lima, Livingston County, New York (“Village”); and

**WHEREAS**, the Village has invited Civil War reenactors to perform a Civil War reenactment in Mark Tubbs Park on July 17<sup>th</sup> through July 19<sup>th</sup>, 2026; and

**WHEREAS**, the Village recognizes the rare historical, cultural, and educational opportunity of hosting such a reenactment; and

**WHEREAS**, in light of the historical, cultural, and educational value of such a reenactment, and the overall value to the Village and its residents, the Village is desirous of temporarily suspending certain rules and regulations of Mark Tubbs Park so as to allow the reenactment to take place within the most accurate historical context; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Lima, Livingston County, New York, agrees to temporarily suspend, and not to enforce, certain rules and regulations of Mark Tubbs Park, as codified in Chapter 116 of the Village Code, so as to allow for all activities relating/necessary to the Civil War Reenactment, including but not limited to the allowance of overnight camping and the discharge of historically-relevant firearms (utilizing “blank,” or non-live ammunition in all events), from sun-up on July 18<sup>th</sup> through sunset on July 20<sup>th</sup>. In no event shall “live” or active ammunition or firearms be fired under any circumstances.

To the extent that a permit is required for any such activity, this Resolution, signed by the Village Clerk, shall serve as such permit.

The Village, through its Mayor, Board of Trustees, and/or Code Enforcement Officer, shall at all times retain the right to restrict any activities of the reenactment or its participants or its scope in the interest of public safety. Nothing in this resolution relieves participants in their obligation to follow state and federal law and regulations at all times.

On a motion by Trustee Petraitis, seconded by Trustee Joshua Marcellus, the resolution was adopted on a unanimous roll call vote.

Dated: May 12<sup>th</sup>, 2026  
Lima, New York