

Village of Lima Board Meeting Minutes

February 10th, 2026

Present: Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis, and Erika Reinhardt-Roggow.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief; David Kirkwood, WWTP Operator; Charlie Floeser, CEO; Several residents.

Absent: John Skiptunas, Mayor

The meeting of the Village of Lima was called to order Deputy Mayor Smith at 7:06pm Tuesday, February 10th, 2026, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve the meeting minutes from January 13th, 2026. Motion carried.

Public Comment: General Comments

No comments.

Public Hearing for Local Law #1 – Amending Code to Allow for Abatement of Violations was opened at 7:07pm.

Attorney Lenahan gave an overview of the proposed law. This does not eliminate due process for violations, but it gives the village an opportunity to recover costs incurred for violations.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to close Public Hearing for Local Law #1 of 2026 – Amending Code to Allow for Abatement of Violations at 7:50pm. Motion carried.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to pass Local Law #1 of 2026 – Amending Code to Allow for Abatement of Violations. Motion carried.

Public Hearing for Proposed Water and Sewer Rate Increases for Multi-Dwelling Units was opened at 7:20pm.

Mr. Luft and Clerk Sackett explained that this increase is for the base rate for multi-dwelling units. The base rate will be changed to reflect the number of units each dwelling has based off of what is listed in their assessment. All dwellings will now be charged the per 1000 rather than the current flat rate model (sewer only). The sewer base rate will be changed first, with the water being changed within the next 6 months.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to close the Public Hearing for Proposed Water and Sewer Rate Increases for Multi-Dwelling Units at 7:50pm. Motion carried.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve the Proposed Water and Sewer Rate Increases for Multi-Dwelling Units. Motion carried 4-1.

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Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed the fire report. Truck 235 has significant frame erosion that needs to be repaired. Hawk Frank provided a quote that was around \$20k to fix the frame. Fixing will increase the longevity of the truck by approximately 8 years. Chief Garey requested up to \$25k be withdrawn from reserve to fix the frame.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve up to \$25k from the Fire Reserve to make the necessary frame repairs to truck 235. Motion carried.

The board asked Chief Garey about the status of the DEC grants and the NYS grant. The DEC grant has been submitted, and the fire department is finalizing the state grant for air packs. He also added that the new fire truck is almost fully equipped and should be in service in March.

Ambulance – Meg Rose, Ambulance Chief

Chief Rose discussed the ambulance report. The ambulance is working on three different grant opportunities. They are also starting to work on Mental Health Specialists with members focusing on EMS mental health. Deputy Mayor Smith discussed some IT upgrades that may be needed at the base for both the ambulance themselves and the village as a whole. He also asked about the cost of renting the base; there is no cost.

Lastly, two new applications for membership were presented to the board for review. All applicants have been vetted by the ambulance prior to submission.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve Trisha Wright and Quoc Huy Vu as new members of the Lima Ambulance. Motion carried.

WWTP – David Kirkwood, Plant Operator

Mr. Kirkwood discussed the WWTP report. He explained right now he is working on routine maintenance, so equipment is ready when warmer weather is here. There is a water leak that he is trying to fix, should know by the end of the week if the repairs work. Manhole inspections should be done in February/March. There are approximately 12-15 poles rotted in the barn over the drying beds. Mr. Kirkwood plans to replace a couple each year and then replace the gravel.

Deputy Mayor Smith asked if the Sanitary Inflow Study had been reviewed. Mr. Kirkwood and Mr. Luft discussed and stated that they plan to meet with Pat Nicoletta to make a priority list of items to accomplish because the cost to do everything in the report is not financially feasible. Deputy Mayor Smith also asked what the capacity at the sewer plant is. The plant is rated for 300k gallons. Right now, the plant is close to 200k gallons being it is colder months, but wet weather pushes it closer to 300k gallons.

Code Enforcement Officer (CEO) – Charlie Floeser (Absent)

CEO Floeser discussed the code enforcement report. He asked about the process for the new local law. Attorney Lenahan explained that his process of sending notices to residents will not

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change. If there is further action that needs to be taken, CEO Floeser will need to discuss with Attorney Lenahan, especially if fees need to be added to taxes (part of the new law).

DPW – Ben Luft

The weather has been quite treacherous as of late. There were two water main breaks within 15 feet of each other on 15A as well as a break at the same time on McDonald Drive. Livingston County Water and Sewer authority and the Town of Lima helped, and both leaks were fixed and backfilled by 6pm. There has also been a lot of snow, therefore a lot of plowing. Another load of salt has been ordered and should fill the shed back up to approximately 85%.

The lighting replacement program has been completed at all the locations marked in the village (shop, pumphouse, firehouse and ambulance). Mr. Luft is still working on leaf machine tractor bids. He has talked to both salesmen within the past week. The remainder of the equipment at the shop is holding up pretty well. Some minor repairs have needed to be made, but overall, everything is ok.

Trustee Reinhardt-Roggow asked Mr. Luft about the water break and if the Department of Health needed to be notified or to send out letters. Mr. Luft explained the process as to when DOH would be notified or other notices be sent to residents such as boil water notices.

Clerk Report – Elissa Sackett

Clerk Sackett requested approval to have Mayor Skiptunas sign the Downtown Partnership Agreement between the Village of Lima and Livingston County Development Corporation. The cost of village participation is \$2500 and gives the village and residents the ability to apply for grant opportunities such as signage and façade upgrades to various business in Lima.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to authorize Mayor Skiptunas to sign the Downtown Partnership Agreement between the Village of Lima and Livingston County Development Corporation. Motion carried.

The next Downtown Roundtable sponsored by Livingston County Development Corporation will be held on March 24th at Ember Woodfire in Livonia at 5:30pm. The topic is Community Events: Why you need them and how to promote them. If interested, please RSVP to Louise Wadsworth.

The budget calendar was passed around for all to review. Please note that the budget workshop will be held on Wednesday, March 24th. At this time, the board will review the tentative budget that includes department requests and make changes. Resident John Wadach asked that residents be allowed to participate in this session as last year residents were able to observe but not participate. Clerk Sackett will also advertise for Local Law #2 of 2026, a law that allows the board to override the tax cap. She reminded that this does not mean that the board will go over the tax cap, it just allows if necessary. The law will be rescinded if the board does not go over the tax cap.

March water bills will include a calendar of events for the village. Years ago, one was sent notifying residents of the important dates for the year such as hydrant flushing, brush pick-up, 4th

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of July and Crossroads Fest just to name a few. Deputy Mayor Smith suggested adding a notice to the flyer recommending residents to sign up for the MyLima app.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$11091.39
- General Fund: \$35205.23
- Sewer Fund: \$10172.12
- Water Fund: \$25033.66
- Capital Fiber: \$899.14
- Grand Total: \$82401.54

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to authorize payment of invoices. Motion carried.

Committee Reports

Parks Commission -Deputy Mayor Smith reiterated that the commission has been working on updates to the Master Plan. These updates will be reviewed by a committee and then presented to the public for review. Trustee Reinhardt-Roggow asked how the commission picked these individuals who will be part of the initial review. The individuals chosen are members of the community who utilize the park often. He stated that if anyone was interested to being on the committee to please email him or another member of the commission with a list of qualifications.

Summer Recreation – Trustee Reinhardt-Roggow reminded that registration was open for Summer Rec. Employment opportunities are also available for the program and can be found by visiting hflesd.org/page/summer-rec-employment.

Old Business

Land Purchase from Fire Department – Attorney Lenahan informed the board that the purchase and sale contract between the fire department and village has been received from the Fire Department attorney. This is for the purchase of the parking lot and shed that was approved by the board in August 2025. Approval was requested to authorize Mayor Skiptunas to sign the purchase contract pending final approval from Attorney Lenahan.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to authorize Mayor Skiptunas to sign the Purchase and Sale Contract between the Village of Lima and Lima Fire Department Inc. to purchase the parcel on Lake Ave. that includes the Fire Department parking lot and storage shed from the Lima Fire Department Inc. Motion carried.

New Business

Local Law for Village Festivals (Crossroad Festival) – Deputy Mayor Smith discussed the proposal of lifting the open container law for the duration of the Crossroads Festival in the downtown district. This is a request that is made yearly. Suggestions were made to add a timeframe that this will be lifted for (set hours).

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to lift the open container law in the downtown district during the hours of 10am to 11pm for the Crossroads

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Festival held July 30th to August 2nd in the downtown district. District is designated as Main Street from Genesee St. to Buell Avenue, and Rochester Street from the American Hotel to Kwik Fill. Motion passed unanimously.

Round Table

Mayor Skiptunas: Absent.

Deputy Mayor Smith: Discussed the Liberty Tree planting and stated he was informed the Village has a policy that Elm trees are not allowed. Will look into this further. Reminded everyone that the Be Well in Lima meeting had been moved to Wednesday, February 11th.

Trustee Dodzweit: Asked if there was a status update to the Drake litigation. Attorney Lenahan stated the case is still ongoing at this time.

Trustee Petraitis: No Comment.

Trustee Reinhardt-Roggow: Lima Community Connection Meeting will be held Saturday, February 14th at the Lima Family Diner. A breakfast buffet will be served and cost \$10 per person.

Executive Session

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to enter executive session at 8:37pm to discuss personnel issues. Motion carried.

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to enter regular session at 8:48pm and adjourn the meeting. Motion carried.

Respectfully Submitted,



Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**