

# RESOLUTION OF THE VILLAGE OF LIMA BOARD OF TRUSTEES

*Made and passed at the regularly scheduled Board of Trustees Meeting  
held on the evening of Tuesday, November 11, 2025*

## RESOLUTION RELATING TO THE CONDUCT OF AND PUBLIC COMMENT AT BOARD MEETINGS

**WHEREAS**, the New York State Open Meetings Law (“**OML**”) requires that meetings of public bodies be open to the general public to attend and observe the conduct of public business; and

**WHEREAS**, the OML does not require that public bodies provide an opportunity for public comment during meetings, unless a designated public hearing has been duly scheduled; and

**WHEREAS**, the Board of Trustees of the Village of Lima desires to allow a period for public comment during its meetings as a matter of transparency and community engagement, while maintaining the orderly and efficient conduct of Village business; and

**WHEREAS**, public bodies may adopt reasonable, content-neutral rules governing public comment, including limits on time, subject matter, and decorum;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Lima, Livingston County, New York, that a public comment period shall be included on the agenda of regular meetings of the Board of Trustees, whereas a member of the public can address the Village Board on any topic of his/her choosing relevant and germane to Village business. The total public comment period shall not exceed thirty (30) minutes per meeting, unless extended at the discretion of the Mayor. Once the public comment period has expired, no additional comments will be received by the Board other than those topics specifically scheduled for additional public comment.

Any public comments directed towards the Board, whether in a general public comment section or pursuant to a duly noticed and scheduled public hearing, shall be governed by the following rules:

### **1. Individual Time Limit.**

Each speaker shall be limited to five (5) minutes, unless the Mayor determines that a shorter or longer limit is appropriate based on the number of speakers or other relevant circumstances.

### **2. Order of Speakers.**

Residents of the Village of Lima shall be given priority to speak. Non-residents may speak if time remains within the thirty (30) minute comment period.

**3. Subject Matter.**

Comments shall relate to matters of Village business or issues of legitimate concern to the Village community or to the specific topic of the duly notices and scheduled public hearing.

**4. Decorum.**

Speakers must address their remarks to the Board as a whole and not to individual officials or other attendees. Personal attacks, abusive language, and disruptive behavior are prohibited. The Mayor may rule any speaker out of order for failure to comply with these standards.

**5. Authority of the Chair.**

The Mayor (or presiding officer) shall have discretion to enforce these rules, manage the order of speakers, and ensure the efficient and respectful conduct of the meeting.

**6. Posting and Notice.**

These rules shall be posted on the Village website and made available at all meetings of the Board of Trustees.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon adoption.

***On a motion by Deputy Mayor Smith seconded by Trustee Dodzweit the resolution was adopted on a unanimous roll call vote.***

Dated: November 11, 2025  
Lima, New York