

Village of Lima Board Meeting Minutes

June 10th, 2025

Present: Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis, and Jonathan Stills.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief (excused at 7:20pm); Charlie Floeser, CEO; Susan Gaiter and Brill Stremovihgtg.

Absent: John Skiptunas, Mayor.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, June 10th, 2025, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Dodzweit and seconded by Trustee Stills to approve the meeting minutes from May 13th, 2025. Motion carried.

Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed the May report. He stated that 5 firefighters and 1 junior firefighter will be honored at the annual Fireman's Convention held on July 26th in Dansville. They are being honored for their heroic efforts during the fire event on Rochester St. in 2024. Chief Garey also discussed implementing a Village ordinance about open burning within the village limits. He had met with CEO Floeser who stated there is no such ordinance within the village. Attorney Lenahan verified there was indeed a local law prohibiting open burning within the village. The current code was sent to Chief Garey for review and to see if any modifications should be made.

Ambulance – Meg Rose, Ambulance Chief

See report provided by Chief Rose. Clerk Sackett stated the ambulance has purchased new radios. The radios were purchased off the state bid and have been received. The excess revenue the ambulance received for the 2024-2025 fiscal year will be what is used to purchase the radios. No funds necessary from reserves.

WWTP – Larry Teta, Plant Operator Trainee

See report provided by Mr. Teta.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser discussed his May report. He discussed several code issues regarding various structures outside of Tyson's Upper Deck. The board questioned who owned the property behind Tyson's where the sidewalk was located. Attorney Lenahan asked about the noise complaints at the property. CEO Floeser said he has emailed the complaint form to the resident to complete and has not received it back.

DPW – Ben Luft

The electric UTV is not running again. After discussions with the individuals who service the UTV, all are in agreement that this one appears to be a "lemon". One option would be to replace the current model with the same one, but how they replace it is to remove all the parts of the

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current and rebuild on the same chassis. Another option would be to purchase this year's model, but the Village would need to pay a little out of pocket. Mr. Luft explained that this would be the preferred option if the cost is reasonable.

Motion

Motion was made by Trustee Stills and seconded by Trustee Petraitis to approve either Mayor Skiptunas or Deputy Mayor Smith, along with Mr. Luft to purchase the new UTV with a cost not to exceed \$5k. Motion carried.

The new Lima banners have been installed throughout the village. He is planning to purchase some new holiday banners for the downtown area. Usually he purchases cloth banners, but these will be vinyl as they are less expensive.

Topsoil and grass seed has been installed at the Childs property on east Main St. This was part of the water line issue that was fixed this past spring. Mr. Luft is also getting quotes for the paving project for this year. He anticipates paving Harrison Ave and Hill Terrace. Quotes should be presented at the next board meeting.

Clerk Report – Elissa Sackett

Tax collection has started. All bills have been mailed to residents and financial institutions. If a resident who is NOT escrowed states they have not received their bill, they can call the office and request a copy. The first set of bills are mailed by a company contracted through the county. Second notices will be sent from the village office. Payments received by 7/1 will not be assessed a penalty.

The fiscal year ended on 5/31. Clerk Sackett is finishing end of year transactions and will be meeting with Donegan's office to file the Annual Financial Report.

Clerk Sackett has worked with Genesee Valley Web Marketing to create a calendar for the website. This calendar will be used to advertise local events, as well as various local meetings that are open to the public to try and bring in more volunteers.

Clerk Sackett presented a quote from SkyPort IT to install 2xs 150+ foot category 6 cable run from the Town's Internet demarcation to the Village office to tap into the Empire Access fiber network. This will eliminate the need for Spectrum service and provide free internet to the Village as agreed upon with the Town. Cost to complete is \$1434.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to accept the quote from SkyPort IT to install 2xs 150+ foot category 6 cable run from the Town's internet demarcation to the Village office to tap into the Empire Access fiber network. Motion carried.

Lastly, Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$6527.25
- General Fund: \$41131.63
- Sewer Fund: \$9805.05
- Water Fund: \$15002.79

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- Capital Fiber: \$4582.06
- Grand Total: \$77048.78

Motion was made by Trustee Stills and seconded by Trustee Petraitis to approve payment to invoices as listed above. Motion passed unanimously.

Guests

Susan Gaiter was present to issues on Rainbow Lane regarding drainage and cracking in the street. Mr. Luft stated that there is standing water along the roadside, and he is not sure where it is coming from. The pumphouse is not showing that there is a lot of water being used. He has also correlated the main and the service connections to see if there were any leaks; there were no substantial positive hits. He also met with representatives from Rural Water to get their input. It has been unusually wet, so the representatives recommended keeping an eye on the situation.

Old Business

Ambulance Update – Deputy Mayor Smith will be meeting with Supervisor Falk, Chief Rose, and representatives from Livingston County EMS to discuss coverage when Lima Ambulance is unavailable. The board will investigate ways to keep volunteers after the EMS course has been paid for/completed. Deputy Mayor Smith asked on the status of the 501c3. Attorney Lenahan said he believes everything has been completed on behalf of the ambulance, we are just waiting on a response from the state. He will check into this and provide an update.

Park Update – Deputy Mayor Smith said a plan has been developed for the electrical upgrades at the park. This project is being finalized and then will go out for competitive bid. He mentioned the following upcoming events at the park:

- 4th of July Celebration – Asked for help with this event.
- Civil War Reenactment

Deputy Mayor Smith said the community center is still in discussions and will provide an update once available.

Mr. Luft stated there is a weed and grass killer product called Spruce that he is looking into purchasing. It is a non-toxic weed killer that is safe for use around people, pets and bees. He is going to try using it around the horseshoe pits to see its effectiveness and if it works he will use it elsewhere in the park.

Crossroads Festival – Attorney Lenahan reviewed the proposed Landlord agreement provided by the Liquor Authority and stated that it can be signed.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Stills to authorize Deputy Mayor Smith to sign the proposed Landlord Agreement provided by the Liquor Authority. Motion carried.

Deputy Mayor Smith requested a lift of the open container law in the downtown district for the Crossroads Festival scheduled for July 31st to August 3rd. The downtown district is designated as the following: Main Street from Genesee St. to Buell Ave, and Rochester St. from the American Hotel to Kwik Fill.

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Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to lift the open container law in the downtown district for the Crossroads Festival held July 31st to August 3rd in the downtown district. District is designated as Main Street from Genesee St. to Buell Avenue, and Rochester Street from the American Hotel to Kwik Fill. Motion passed unanimously.

Inclusion Statement – Trustee Stills passed around a draft Inclusion Statement for the Village of Lima. The board reviewed, made comments, and discussed advertising the statement for public comment.

New Business

NYCOM Review – Tabled to 7/8 meeting.

Downtown Historic Plaque Grant – Karen Hanson-Fritz, Lima Historian, has requested approval to apply for another grant with Livingston County Development for 5 additional building plaques for historic buildings in the village.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve Karen Hanson-Fritz, Lima Historian, to apply for a grant with Livingston County Development for an addition 5 building plaques. Motion carried.

Be Well in Lima – The Be Well in Lima Committee will be the lead committee for the Lima United States Semiquincentennial celebration (250 years of the United States of America). Kickoff will be on July 4th, and events will take place over the next year leading up to the Semiquincentennial. One promotion is “250 Laps of the Park”. This will help bring awareness to the park as well as showcase the repairs needed to the loop.

Citizen of the Year – Past discusses were held regarding awarding a Citizen of the Year in Lima. This will be a new program, and parameters will still need to be set. The first nomination is for Marcye Bears to highlight her dedication to Lima and donation to the playground upgrades at the park.

Trees on West Main – Several trees are not in decent shape from the tree planting in 2023. Josh’s Landscape will be contacted to see if the trees are still under warranty and if there is anything that can be done.

Round Table

Trustee Petraitis stated the proposed Eagle Scout project at the park (tire installation) is looking at completing the suggested dock project. He will keep everyone updated.

Executive Session

Motion was made by Deputy Mayor Smith and seconded by Trustee Stills to enter Executive Session at 8:51pm to discuss matters pertaining to employment of a particular person. Motion passed unanimously.

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Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to exit executive session and enter regular session was made at 9:01pm.

Motion was made by Trustee Petraitis and seconded by Trustee Stills to appoint Aaron Grant as a Waste Water Treatment Plant Operator Trainee. Motion carried.

Motion was made by Deputy Mayor Smith and seconded by Trustee Stills to create a Laborer Position, retroactive to July 1st, 2022. Motion carried.

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to adjourn at 9:03pm. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Elissa Sackett". The ink is dark and the signature is fluid.

Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**