

Village of Lima Board Meeting Minutes

March 10th, 2026

Present: John Skiptuans, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis (arrived at 8:32pm), and Erika Reinhardt-Roggow.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief; David Kirkwood, WWTP Operator; Several residents.

Absent: Charlie Floeser, Code Enforcement Officer.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, March 10th, 2026, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Dodzweit and seconded by Trustee Reinhardt-Roggow to approve the meeting minutes from February 10th, 2026. Motion carried.

Public Hearing for Local Law #2 – A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c was opened at 7:01pm.

Attorney Lenahan gave an overview of the proposed law. No Comments.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to close Public Hearing for Local Law #2 of 2026 – A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c at 7:40pm. Motion carried.

Motion

Motion was made by Trustee Dodzweit and seconded by Deputy Mayor Smith to pass Local Law #2 of 2026 – A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c. Motion carried.

Public Comments

Anthony Gaiter presented the Village of Lima with a check for \$2k from the Lima American Legion for repairs for the roof on the gazebo at the park. Mr. Gaiter also discussed Regiment 282, gave an overview of the mission statement, and invited all to attend the SAVE Training to be held on March 22nd.

Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed the fire report. The fire department did receive the DEC grant. The grant will be used to purchase equipment including chainsaws, lights and work gear. The grant requests for SCBA equipment have been submitted through the state as well as through FEMA. Truck 235 is currently getting the frame work completed and should be back within two weeks. Truck 234 should be in commission very soon, just waiting on a few final items.

Lastly, two new applications for membership were presented to the board for review. All applicants have been vetted by the fire department prior to submission.

Motion

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Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to approve Margaret Richardson and Sheila Luft as new members of the Lima Fire Auxiliary. Motion carried.

Ambulance – Meg Rose, Ambulance Chief

Chief Rose discussed the ambulance report. The ambulance has received a donation for a new out building for the loan closet. This will be a large concrete structure that can house a lot more than the current shed. Staffing have been going well as the volunteers are not feeling as overwhelmed and all shifts have been covered to date. Lima Ambulance has received three nominations for awards through the Monroe and Livingston EMS Inc. including a nomination for Agency of the Year. Awards will take place on May 2nd.

Lastly, two new applications for membership were presented to the board for review. All applicants have been vetted by the ambulance prior to submission.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to approve Dale Wesley and Sydney Herrmann as new members of the Lima Ambulance. Motion carried.

WWTP – David Kirkwood, Plant Operator

Mr. Kirkwood discussed the wastewater plant report. Currently there has been a significant increase in inflow at the plant, but that is due to the weather (snow melting). Mr. Luft and Mr. Kirkwood will be meeting with Pat Nicoletta after the water meeting to discuss grant opportunities available from the I&I study. Mr. Kirkwood has started a priority list of areas to address and hopes to put together a proposal for the board.

Code Enforcement Officer (CEO) – Charlie Floeser (Absent)

Please see report provided by CEO Floeser. Clerk Sackett informed the board there was a letter from a resident on College St. regarding dog complaints. This will be discussed at the April board meeting.

DPW – Ben Luft

Mr. Luft requested porta potties be placed at the park for the Easter Egg Hunt as the water has not been turned on due to the inclement weather conditions. He asked that they be placed in the parking lot, not in the grass by the bathrooms.

Town and Village Clean Up days are tentatively scheduled for the first weekend in May. Casella has been contacted, just waiting on confirmation from them to ensure the dumpsters will be available. He asked that the town contact the electronic waste to schedule the dates as well.

The crew are working on flower baskets and flowers have been ordered for the downtown area. These should be installed in May before Memorial Day.

Mower quote has been received to trade in and replace the current 10-year-old mower. Parts are getting harder to order due to the age. The new mower will be about the same, just a newer model. The quote received is just under \$12,500 and will come out of next year's budget.

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Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Dodzweit to approve the purchase of a new zero turn x mower to come out of the 26-27 fiscal year budget. Motion carried.

There is a meeting on Friday with the county and with Avon to discuss helping supply Avon with water while their water tank is getting rehabbed this summer. The timeline would be for approximately 4-6 weeks. More information will be provided at the next board meeting.

Clerk Report – Elissa Sackett

Working on updating the website to add a new page dedicated to Mark Tubbs Park. This will be where residents can find all information regarding the park as well as the proposed updates to the Park Master Plan. A calendar will be added as well so the public can see if the pavilion is rented for a specific weekend. Individuals will still need to call the office to reserve the pavilion.

The front storage room still needs to be cleaned out and organized. Clerk Sackett would like to do this on a Saturday and invites all board members to attend. The goal is to sort, shred, file and label all the items that need to be kept.

Upcoming dates of interest:

- March 25th at 6:30pm – Budget Workshop with Donegan’s office.
- April 6th at 7pm – Organizational meeting.
- April 14th at 7pm – Regularly scheduled board meeting.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$11263.83
- General Fund: \$29297.69
- Sewer Fund: \$47650.38
- Water Fund: \$24408.28
- Capital Fiber: \$ -
- Grand Total: \$112620.18

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to authorize payment of invoices. Motion carried.

Board and Committee Reports

Mayor Skiptunas

- Will be attending the water meeting on Friday with Mr. Luft on how to help Avon with water needs while their tank is being rehabbed.
- Downtown Revitalization meeting with Livingston County Economic Development will be on March 24th at Ember in Livonia. Please RSVP if attending.
- Still trying to receive reimbursement for the SAM grant awarded in 2018.

Deputy Mayor Smith

- Applied for grant from Empire State Corporation for summer support to help with marketing, social media and coordination of community events.

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- Golden Agers – Meet the first Tuesday each month. This club is open to all residents 55+.
- Lima Crossroads Festival – Will be held July 30th – August 2nd. All are welcome to help with the event.
- Attended meetings with the Town regarding traffic calming and how to go about starting the process with the DOT.
- Attended IT meeting to go over upgrades and needs of the village for all departments.

Trustee Petraitis – Absent.

Trustee Dodzweit

- Parks Commission – Will start to reach out to select community members to be part of the initial review of the updated master plan. Once reviewed, it will go out for public comment. The process is the same that has been used in the past for previous updates to the plan. Anyone who may be interested in being a part of the review group can reach out to any member of the commission.

Trustee Reinhardt-Roggow –

- Summer recreation registration closes on May 1st. There is no transportation from Lima to the program, so individuals registered will need to provide transportation.
- Evelyn Rose has been awarded Youth Provider of the Year for the Lima Ambulance. Dominic Muscato was also nominated for an award this year.
- Arbor Day is to be held on April 25th.

Old Business

Proposed Fitness Court – Trustee Reinhardt-Roggow inquired about the status of the proposed MVP Fitness Court and the additional funding that is required. Deputy Mayor Smith will be meeting with representatives from the Fitness Court initiative to discuss the next steps in obtaining funding. Part of the requirements is to have the Master Plan for the park updated, which is currently in the process. The goal is to have this fitness court is to be fully funded and an addition for residents to use.

Pocket Park Access – Attorney Lenahan discussed the pocket park on Rochester St. and the pathway that leads behind the park to the village parking lot. The pathway cuts through property owned by Mr. Garey and although it was installed by the village, there is no designated right-of-way for the property. This creates an issue for the Upper Deck when they are utilizing their outdoor space as the path meanders through where they set up their tent in the summer. Since there is no right-of-way listed in the deed, Mr. Garey will be looking to eliminate the walkway.

New Business

Community Communication – Trustee Reinhardt-Roggow discussed the need to have interpreters at board meetings to include those in the community who wish to participate but need the additional support. Per the American Disabilities Act, reasonable accommodations are to be made available upon request to those individuals who need, whether it be American Sign Language, or other languages. Attorney Lenahan suggested that a policy be put together addressing and then present to the board for review.

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Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to approve creating a policy and to explore how to make reasonable accommodations available upon request.

Motion carried.

Public Comment

Dan Marcellus asked about the Park Committee meetings and said that the meetings need to be published.

Steve Werner gave an update on the gazebo roof replacements at the park. Weather permitting the roofs should be replaced very soon. He also stated that the boy scouts will need a check for the bicycle rack project at the park. Clerk Sackett will work with Trustee Petraitis to obtain an invoice for the project.

Christopher Doe stated that Limalive365 is his personal website that he utilizes to publish various events/meetings throughout the Town and Village of Lima.

Executive Session

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to enter executive session at 9:30pm to discuss personnel issues. Motion carried.

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to enter regular session at 10:25pm and adjourn the meeting. Motion carried.

Respectfully Submitted,



Elissa Sackett
Village Clerk/Treasurer
Village of Lima

*All documents listed in the minutes are available to review at the Village office during regular business hours.