

Village of Lima Board Meeting Minutes
December 9th, 2025

Present: John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit, Joshua Petraitis, and Erika Reinhardt-Roggow.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief; David Kirkwood, WWTP Operator; Andy Luft, Fire Department; Several residents.

Absent: Charlie Floeser, CEO

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, December 9th, 2025, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

A motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve the meeting minutes from November 11th, 2025. Motion carried.

Public Comment: General Comments

Christopher Doe questioned the use of the park and all the proposed additions. He suggested the space should be used sparingly.

Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed his report. He requested authorization to withdrawal \$4000 from the Air Packs Reserve to purchase 10 Self-Contained Breathing Apparatus cylinders. He also stated the DEC grant has been opened back up again and he plans to resubmit again for this round.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to authorize the expenditure of \$4000 from the Air Pack Reserve to purchase 10 Self-Contained Breathing Apparatus cylinders. Motion carried.

Ambulance – Meg Rose, Ambulance Chief

Before Chief Rose gave her report, Mayor Skiptunas addressed the audience regarding his actions/reactions towards the Lima Ambulance. He discussed that the Lima Ambulance has been ran efficiently and effectively with the current leadership over the past several years and apologized for making it appear that he did not have faith in the current leadership. He also discussed that the advisory committee had also looked through all the documents provided by Chief Rose and all agreed that the Lima Ambulance has been ran efficiently.

Chief Rose discussed her report. She explained that they are looking at adjusting the current fee schedule to allow for billing for additional services. The ambulance will be purchasing a training program to offer more online trainings to help with volunteers scheduling. The program is approximately \$2500. December 17th there will be a meeting for the Friends of the Lima Ambulance Foundation at 7pm. This is an opportunity for individuals to help out with the ambulance on the foundation side. Mayor Skiptunas briefly spoke on USDA Loan opportunities available for fire and EMS, but there needs to be a little more research completed. Lastly, three

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applications for membership were presented. All three applicants have been approved by the ambulance.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Reinhardt-Roggow to approve Emma Barnes, Abby Camiolo, and Dalton Kruppenbacher as members of the Lima Volunteer Ambulance. Motion carried.

WWTP – David Kirkwood, Plant Operator

Mr. Kirkwood discussed his report. He requested final approval to purchase/install the PanelView Plus7 Graphic Terminal at the sewer plant as it has been 30 day since advertising. He stated that the SCADA system (notification system) was part of the WWTP upgrades that had been installed but never turned on. He is reaching out to the company to see how to get this turned on and the costs. He also stated the boiler is due for inspection this year as part of the insurance. He will need to have someone come out and service the boiler prior to this inspection.

Code Enforcement Officer (CEO) – Charlie Floeser (Absent)

See CEO Report.

DPW – Ben Luft

Mr. Luft discussed the following:

- Winter is here a little earlier than the past couple of years. The crew has not had many issues, but residents are parking on the streets, so the plows need to go around them. Reminder was sent out on the app and in water bills reminding of winter parking.
- Reminder that leaf and brush collection is done for now.
- The new sidewalk tractor should be in next week.
- Will be looking for a new leaf machine tractor again after the holidays.
- Looking at replacing the 2016 dump truck. It is 10 years old and rusting out pretty badly. He wants to trade it before the value drops or there are mechanical issues.

Clerk Report – Elissa Sackett

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$10048.79
- General Fund: \$310301.76
- Sewer Fund: \$5886.90
- Water Fund: \$19265.88
- Grand Total: \$345503.33

Motion was made by Trustee Petraitis and seconded by Trustee Reinhardt-Roggow to approve payment to invoices as listed above. Motion passed unanimously.

Parks Commission

The Parks Commission is working on completing the master plan update. The updates will be presented at the next joint town and village board meeting. After it has been reviewed by both boards, the Parks Commission will appoint a Citizens Review Committee to go over the changes and then a Public Comment will be scheduled. Deputy Mayor Smith was asked how the Citizens Review Committee will be appointed. He explained that the individuals will be appointed by the

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Parks Commission and there will be a variety of individuals on the committee based on who utilizes the park. Once the committee is formed, the board will be notified as to who is on the committee.

The Parks Commission discussed the rotted roofs on the gazebos at the park. The original quotes to replace the roofs were between \$12k and \$14k. Steve Werner found contractors from the Penn Yan area that are willing to replace the roofs for \$3700. The Legion will be funding the replacement of the one gazebo in the amount of \$2k.

Be Well in Lima Committee

The Be Well in Lima Committee is always looking for more individuals to join. Meetings are the first Wednesday of each month at the Lima Town Hall. They will also be hosting a Volunteer Fair on April 25th at 12pm at the Lima Town Hall. The fair is for a variety of volunteer opportunities in the community.

Crossroads Festival

Deputy Mayor Smith said that the attendance for the festival was approximately 18000 over the course of the four days. He also stated Lakelands has offered to donate a concrete vault/storage for the festival. The size is approximately 15x15. He asked for all to please think of a place to place this vault.

Old Business

LED Proposals for Village Buildings – Deputy Mayor Smith presented National Grid energy savings plans proposals for the fire department, ambulance, and shop to upgrade the current lights to LED. The fixtures last approximately 10 years. All department heads agreed to the proposals and costs will be added to the future National Grid bill. All requested to move money from the respective building reserves to cover the costs of the upgrades.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to authorize expenditure of up to \$3500 from the Highway Building Reserve, \$1500 from the Ambulance Building Reserve, and \$3500 from the Fire Department Building Reserve to upgrade the current LED lighting fixtures. Motion carried.

MVP Fitness Court Proposal – Deputy Mayor Smith discussed the proposed MVP Fitness Court. This is a national program to build an outdoor, free to the public, gymnasium concept that all residents could use. The court would be installed at the park and contractors for the project would have a say as to where it would be installed.

Deputy Mayor Smith has received a grant from MVP for \$35k and presented a resolution to accept the \$35k and provide a \$175k local match for the court. He anticipates the local match would be through other existing grants and donors, and the resolution would be nonbinding. Therefore, if the funds did not come to fruition, the village would not be liable to pay for the debt. Attorney Lenahan asked about adding a sentence to the resolution to specifically state that this is nonbinding, however, this is a resolution provided by MVP.

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Trustee Reinhardt-Roggow discussed the research she had done regarding the fitness park. She had reached out to a couple of local towns who have a fitness park through MVP, and although they said the company was excellent to work with, both municipalities already had funds to build the courts. She also discussed concerns with adding to the park and taking away the green space that is there.

The board moved to adopt the resolution, again contingent on the funding for the project. See attached resolution.

New Business

Water/Sewer Rates Discussion – Clerk Sackett passed around an analysis showing revenue increases for water and sewer based on adjusting the base rate for multi-family dwellings and trailer parks. Currently, these parcels are paying one base rate charge for the entire property. It was discussed that these parcels should be paying a base rate per unit. The number of units for each property were obtained from the assessor, and changing the per unit fee for these properties would increase revenue by approximately \$50k for water, and \$60k for sewer. It was also discussed that some of the multi-family dwellings are being charged a flat rate, while others are being charged the per 1000 rate. An analysis of each was done to see the difference in revenue. The difference was less than \$1000, so it was also suggested that all parcels be moved to the per 1000 rate for consistency. Trustee Petraitis met and reviewed with Clerk Sackett and suggested that only one increase be done now and then the next be done in approximately 6 months so the property owners can prepare for the increases. Attorney Lenahan will work with Clerk Sackett on a legal notice and letter to residents in this category to notify them of the increase.

Round Table

Trustee Reinhardt-Roggow:

- Thanked all for their help and hard work at the artisan event. If anyone did take a tag from the giving tree, please return the gifts by December 13th.
- Saturday, December 13th, at the Lima Diner will be the Community Engagement Meeting. Help bring ideas to the community.

Deputy Mayor Smith:

- Mentioned that the Lima Golden Agers have increased their dues for the year. It may be something for the village to consider when budget season comes around.
- NYSDOT just announced that grants have opened if any one is looking to apply.

Mayor Skiptunas:

- Thanked Trustee Reinhardt-Roggow for her artisan event the day of the tree lighting. It was very well received.

Trustee Dodzweit:

- Passed around copies of The Lords Prayer and read aloud to all.

Executive Session

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to adjourn the public meeting at 9:06pm and enter Executive Session. Motion carried.

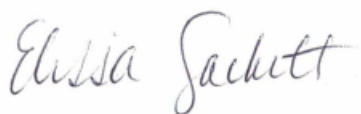
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Motion was made at 9:10pm by Trustee Petraitis and seconded by Deputy Mayor Smith to exit Executive Session.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to hire Austin Shanks as a Seasonal Laborer. This position will run until March 31st, 2026. Motion carried.

Motion as made by Deputy Mayor Smith and seconded by Trustee Petraitis to adjourn at 9:12pm. Motion carried.

Respectfully Submitted,

A handwritten signature in dark ink that reads "Elissa Sackett". The signature is written in a cursive, flowing style.

Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**

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RESOLUTION TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE 2026 NATIONAL FITNESS CAMPAIGN

[RESOLUTION NUMBER]

At a meeting of the Village of Lima Board held on December 9, 2025, wherein the following action was taken:

WHEREAS, the Village of Lima has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2026 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country, and;

WHEREAS, the Village of Lima will accept a \$35,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount of \$175,000 from budgeted or internal funds within fiscal year 2026 to promote and implement a free-to-the-public outdoor Fitness Court®, and;

(Optional clause - only if conducting local fundraising)

WHEREAS, the Village of Lima will endeavor to secure supplemental funding within 180 days from the NFC notice of award as needed through community sponsors, which will be made available and committed to this program for the purchase of the outdoor Fitness Court®, and;

WHEREAS, the Village of Lima will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than June 30,, 2026 as identified on the official Grant Program Requirement document.

WHEREAS, the Village of Lima Board believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding/fundraising to participate in NFC's 2026 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE:

BE IT RESOLVED that the Village of Lima Board will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court® program, and make fitness free for community residents and visitors.

John Skiptunas, Mayor	- Aye
Brian Smith, Deputy Mayor	- Aye
Joshua Petraitis, Trustee	- Aye
Benjamin Dodzweit, Trustee	- Aye
Erika Reinhardt-Roggow	- Nay