

Village of Lima Board Meeting Minutes
September 9th, 2025

Present: John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Ben Dodzweit and Joshua Petraitis.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Meg Rose, Ambulance Chief; David Kirkwood, WWTP Operator; Several residents.

The meeting of the Village of Lima was called to order Mayor Skiptunas at 7:00pm Tuesday, September 9th, 2025, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance and a moment of silence to honor the late Trustee, Jonathan Stills.

A motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve the meeting minutes from August 12th, 2025. Motion carried.

Guests

Callie Rabe read a statement she prepared regarding the appointment of a new Trustee to replace Jonathan Stills.

Kellie Doe asked about the status of the Inclusivity Statement Trustee Stills had been working on. She requested the statement be presented to the public to be voted on.

Department Reports

Fire Department – Dick Garey, Fire Chief

Chief Garey discussed the August fire report. He presented one new application for membership. Applicant has already been approved by the fire department. Mayor Skiptunas stated he met with Supervisor Falk regarding different funding sources for the fire department.

Ambulance – Meg Rose, Ambulance Chief

Chief Rose discussed the August ambulance report. The ambulance covered 18 calls for the county this past month. She presented to the Town board regarding funding for the ambulance. At this time, the Town will not be adding any additional funds. Mayor Skiptunas requested the community start to reach out to the Town about adding more funds for fire/EMS services.

Three new applications for membership were presented for approval. All applicants have been interviewed/approved by Chief Rose.

WWTP – David Kirkwood, Plant Operator

Mr. Kirkwood discussed his July report. He stated that there are some large pieces of equipment that will need to be budgeted for and replaced over the next several years. Mr. Luft mentioned rates have not changed in a few years and in order to afford these improvements increases to sewer rates may need to happen.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser discussed his August report. He presented a letter he mailed to Jody Tyson regarding code violations at her property. Mayor Skiptunas questioned the outstanding violations as the timeline to complete was August 31st and asked for an update after the two-

Village of Lima Board Meeting Minutes
September 9th, 2025

week timeline the letter stated was up. Trustee Dodzweit asked about the status of the zombie home on College St. CEO Floeser said the owner has obtained a permit to knock the home down but has not done so yet. Permits are valid for 6 months, so he will check and see when the permit was issued and reach out to the owner as to when he plans to demolish the home.

DPW – Ben Luft

Mr. Luft stated the following summer projects have been completed:

- 110' sidewalk installed on Meadow View.
- Paving completed on Harrison and Hill Terrace.
- Raised a bunch of valves and manhole covers to grade.
- Installed new speed limit signs on College St and added orange flags to help visually draw attention to the signs.

Mr. Luft discussed the following upcoming projects:

- Hydrant flushing
- Brush pick-up
- Installing leaf machine and leaf collection.
- Starting to put together plows and sanders.

Mr. Luft gave the following equipment updates:

- New backhoe should arrive within the next week.
- Received bids for sidewalk tractors from Kubota and John Deere. Requested approval for Mayor Skiptunas or Deputy Mayor Smith to sign off on purchase.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to authorize either Mayor Skiptunas or Deputy Mayor Smith to sign off on the purchase of the new sidewalk tractor once available. Motion carried.

Clerk Report – Elissa Sackett

Clerk Sackett presented a resolution to send remaining unpaid taxes to Livingston County Treasurer for levy onto 2026 Town and County taxes once collection ends on 9/30/25. See attached resolution.

Water and sewer billing is costing approximately \$550 per month to process and mail out statements. Clerk Sackett and the board discussed ways to help with this cost, such as promoting electronic statements and/or charging a fee for residents who wish to have statements mailed to them.

Following up from last meeting, Clerk Sackett searched the payments received from Joule Assets for the sustainability grant. They have currently paid \$30k of the \$35,520 owed to the village. The board agreed to not move forward with the Blue Bird Termination agreement until the village is paid in full. Attorney Lenahan will respond to Joule.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$8856.50
- General Fund: \$53232.74

Village of Lima Board Meeting Minutes
September 9th, 2025

- Sewer Fund: \$7144.32
- Water Fund: \$20803.09
- Capital Fiber: \$221.49
- Grand Total: \$90258.14

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to approve payment to invoices as listed above. Motion passed unanimously.

Old Business

Electrical Upgrades at Park – Deputy Mayor Smith explained the anticipated date of completion is September 17th. The contractor is waiting on National Grid turning off the power to the meter, which is out of their control. The Park's Commission made an executive decision to add an outlet to the bulletin board, which resulted in an additional cost of \$420. Mr. Luft asked about the broken blacktop from the construction. Deputy Mayor Smith will discuss with the company and Councilman Steve Werner when they meet on Thursday. It was suggested to repair the blacktop sooner than later and bill the contractors for materials/services rendered.

Property Donation Agreement – Attorney Lenahan presented the O'Brien Property Donation Agreement to the board for review. Section 3 addresses the requested memorial plaque to be installed at the park.

Motion

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize Mayor Skiptunas to sign the Property Donation Agreement. Motion carried.

New Business

Constitutional Week Declaration – Constitution Week is September 17th – 23rd. Ska-Hase-Ga-O DAR has asked the town and village to pass a proclamation recognizing this. On September 17th at the town hall there will be a bell ringing at 4pm, followed by a gathering to honor the refurbishing of seven of Lima's state markers by Darin Everdyke. This is open to the public.

Round Table

Mayor Skiptunas attended a meeting with the Office of Emergency Management. He discussed the village needs to implement a plan and will be working with local fire/EMS and the OEM. Once a plan is established, it will be sent to the public for review.

Maor Skiptunas received a call from Pam Helming on the status of the SAM grant. She stated the state was willing to release \$100k of the \$250k owed, but in order to receive the village would need to rewrite the grant. The board discussed and agreed that the village was awarded \$250k and based on that they would not accept the \$100k.

The NY State Forward Grant is now open, and an additional \$80M has been allocated for capital improvement grants at no match. Mayor Skiptunas will work on these applications with Deputy Mayor Smith.

Deputy Mayor Smith noted a local law #3 of 2019 adopted by the Town stated that all costs incurred by the Town for engineering, legal review or other professional consultant charges will

Village of Lima Board Meeting Minutes
September 9th, 2025

be charged to an applicant. He suggested that this be something the village considers adopting if it is not already in the code.

Trustee Dodzweit asked about eye sore vehicles. He said the vehicles have license plates but have not moved in a very long time. The code allows for these vehicles as long as the vehicles are registered and have a license plate.

Executive Session

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to enter Executive Session at 9:09pm to discuss employment history of a specific employee. Motion carried.

Motion was made by Trustee Petraitis and seconded by Trustee Dodzweit to end Executive Session and adjourn at 9:15pm. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Elissa Sackett".

Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**

Village of Lima Board Meeting Minutes
September 9th, 2025

Deputy Mayor Smith offered the following resolution and moved for its adoption:

RESOLUTION

WHEREAS, the Village of Lima hereby requests that the County of Livingston collect unpaid Village taxes pursuant to Local Law #2 of the year 1987, and

WHEREAS, the Village of Lima will take no action to recover said unpaid taxes pursuant to Section 1440 of the Real Property Tax Law of the State of New York and no sale on account of said unpaid taxes will be held pursuant to law,

NOW THEREFORE LET IT BE RESOLVED that the Village of Lima officially requests that the County of Livingston collect unpaid Village taxes for the tax levy of June 2025 as of October 1, 2025, pursuant to Section 1442 of the New York State Real Property Law.

And it is further resolved that a copy of this resolution, duly certified by the Clerk/Treasurer of the Village of Lima shall be transmitted to the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors.

Trustee Petraitis seconded the motion, and it was carried by the following vote:

John Skiptunas, Mayor	Voting	Yes
Brian Smith, Deputy Mayor	Voting	Yes
Joshua Petraitis, Trustee	Voting	Yes
Benjamin Dodzweit, Trustee	Voting	Yes